

STATE OF MAINE

SUPERIOR COURT

DISTRICT COURT

\_\_\_\_\_, ss  
Docket No. \_\_\_\_\_

Location \_\_\_\_\_  
Docket No. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

v.

\_\_\_\_\_  
Defendant

**MOTION FOR SERVICE BY  
ALTERNATE MEANS AND  
AFFIDAVIT (M.R. Civ. P. 4(g))**

Check only ONE option:

I am requesting the court to allow me to:

1.  Leave a copy of the order authorizing service by alternate means, the summons, and the complaint at the party's house or usual address. The address is \_\_\_\_\_.

OR

2.  Publish for three consecutive weeks in the \_\_\_\_\_, a newspaper of general circulation in the county or municipality that will most reasonably provide actual notice of this case.

OR

3.  Another means not prohibited by law (please specify): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Check **ALL** boxes that apply. The undersigned, being duly sworn, states as follows:

1.  I mailed a copy of the summons and complaint, with a self addressed stamped envelope and *Acknowledgment of Receipt of Summons and Complaint or Post-Judgment Motion (CV-036)* to \_\_\_\_\_ at \_\_\_\_\_.  
I waited 20 days after the date of mailing and did not receive the acknowledgment back.

2.  The Sheriff's Department of \_\_\_\_\_ County attempted to serve the party, but was not able to do so. The Sheriff's Department has provided me with a written statement concerning attempts made to serve the party, a copy of which is attached hereto and incorporate by reference herein.

3. FAMILY MATTERS ONLY  
 I mailed a copy of the summons and complaint by registered or certified mail, to \_\_\_\_\_ with restricted delivery and return receipt requested to the other party.

4.  I have not attempted service on the other party because I do not know their current address. Their last known address is my current address.

5.  I have checked publicly available databases in the area the other party is most likely to be found, including:  
 Tax Records  Criminal History Records  
 Voting Rolls  Telephone Directories  
 Motor Vehicle Registry Records  Other \_\_\_\_\_

6.  I have checked with private sources to locate the other party's current address, including:  
 Known Relatives  Former Employers  
 Former Educational Institutes  Former Neighbors  
 Other \_\_\_\_\_

7.  I have not seen, heard from, nor had contact with the party to be served since approximately \_\_\_\_\_.

8.  I have also tried to locate the other party by: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

9.  To my personal knowledge, the other party is not in the Military Service of the United States, as defined in the Servicemember's Civil Relief Act of 2003 (50 App USC §511). I believe this because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

10.  The requested method of service I chose is most likely to provide actual notice to the other party about this case.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of (Plaintiff)(Defendant)

Personally appeared the above named \_\_\_\_\_  
and made oath that the foregoing statements voluntarily made and signed are true.

Date: \_\_\_\_\_

\_\_\_\_\_  
Clerk/Notary Public/Maine Licensed Attorney