



State of Maine Judicial Branch
DISABILITY ACCOMMODATION Request Form



If you have a physical or mental disability as defined by law,
the Maine state courts will provide reasonable accommodations.

This form is only for people with disabilities who need accommodations in court.

Requests to reschedule your case, even for medical reasons, cannot be addressed by this form.

**Please contact a clerk in your local court with questions about your court case or
the Violations Bureau Helpline at 207-783-5422 with questions about your traffic ticket.**

Please submit your disability accommodation request at least 5 days before your court date, if possible.

Name: _____ Phone: _____

Address: _____

Email: _____ Courthouse: _____

Case or Ticket Number: _____ Type of Case: _____

Date of Court Case: _____ Time: _____

Disability or Disabilities: _____

What accommodations do you need? Please be specific. Attach additional page(s) if necessary.

PLEASE DO NOT SEND MEDICAL RECORDS

Only if needed, the Judicial Branch will ask for more medical information to make a decision.

All information concerning this request will be kept confidential,
unless confidentiality is waived in writing or disclosure is required by law.

E-mail this form to the Court Access Coordinator at: accessibility@courts.maine.gov

Or mail to: Court Access Coordinator, Administrative Office of the Courts, PO Box 4820, Portland ME 04110

Or give to: a court clerk at the courthouse

Questions?

Contact the Court Access Coordinator if you have questions, need help filing your request for
accommodation, or feel you have not been treated fairly because of your disability.

E-mail: accessibility@courts.maine.gov Voice: 207-822-0718 TTY: Maine Relay 711

Assistive Listening Devices are available in every courthouse. Please ask a clerk.